

## **CURTIS P. MURRAY, M.S.S., L.S.W.**

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1500 North 57<sup>th</sup> Street  
Philadelphia, PA 19131

215.877.8311  
cpmurray49@yahoo.com

### **SUMMARY**

An executive social work professional with experience in administration, program development, and training. Track record of assessing programs and implementing interventions to increase program effectiveness and managing a diverse staff population. Department manager focused on program improvement, staff development, problem-solving and parent relationship. Specific areas of experience:

- Social Work Standards & Procedures
- Mental Health Practice
- Interdisciplinary Collaboration
- Training
- Cultural Competency
- Program Development & Implementation
- Management Skills
- Program Evaluation
- Budget Analysis & Management
- Adult & Children Counseling

### **PROFESSIONAL EXPERIENCE**

**GIRARD COLLEGE**, Philadelphia, PA

**2005 - 2007**

#### ***Director of Student Life***

Led the day-to-day operations of the residential program, which provided services to 720 students and 60 residential advisors.

- Developed and supervised the supportive service component consisting of one social worker, two residential counselors and one family resource worker to meet the needs of the student population.
- Evaluated, coached, trained and enhanced the skills of the 4 residential deans, 4 support services staff and 60 residential advisors in the elementary, middle and high schools to increase their skills.
- Initiated an assessment process to identify developmental needs to programmatic goals.
- Directed the implementation of the residential curriculum for all 3 levels of schools to assure that they were consistent for all deans.
- Managed budget development and monitoring, staff payroll and time record keeping and monitoring all cash flow expenditures for the department.
- Administered PSEA union contract for 60 staff members and served as liaison between administration and the union.
- Cultivated and maintained professional relationships with other boarding schools and professional associations.

**CHILDREN'S SERVICE, INC.**, Philadelphia, PA

**2001 - 2005**

#### ***Director of EPSDT Services***

Provided leadership for Early Periodic Screening Diagnosis and Treatment (EPSDT) Department of the Behavioral Health Division, which includes the management of 4 case managers, one school liaison and 50 mental health contract professionals. Managed and led the day-to-day departmental operations for service delivery in a managed care environment as it relates to Medicaid and the wraparound program.

- Increased program size to triple the number of children and adolescents receiving services in school, home, and community; which produced an increase in revenue of \$ 5.2 million.
- Participated as a member of the agency's 5-member administrative team responsible for the development of strategic planning to review program planning, financial planning, new program initiatives, and the continuity of the agency mission.
- Key Administrator in the collaboration with Community Behavioral Health (CBH) and the Office of Behavioral Health (OBH) for the provision of funded programs.
- Developed and implemented a case authorization tracking system, outcome assessment instruments, continued quality improvement monitors, and billing tracking system to assure accurately to case approval.
- Developed and served as trainer for a 4 of the 6 mandated training workshops as well as other areas to enhance wraparound staffs' strengths.
- Provided consultation to the child welfare administrators on issues that crossed both child welfare and behavioral health.
- Developed, negotiated, implemented and monitored the contract with Family Court to provide Biopsychosocial Evaluations to children, adolescents and adults.

**PROFESSIONAL EXPERIENCE** - continued

**PHILADELPHIA DEPT. OF PUBLIC HEALTH**, Philadelphia, PA **1988 - 2001**

***Public Health Program Analyst, Mental Health Division***

- Planned, developed, monitored and evaluated programs administered by mental health contracted agencies in accordance with City, State and Federal standards & regulations.
- Reviewed contract agencies' annual budgets for fiscal compliance.
- Served as the Philadelphia representative on Southeast Region Consumer Satisfaction Committee as well as the liaison other to other community mental health committees.

**GRADUATE HOSPITAL**, Philadelphia, PA **1982 - 1988**

***Senior Medical Social Worker***

- Supervised 4 staff members and up to 3 M.S.W. interns in case management services for an adult population and their families.
- Coordinated all nursing home placements in the hospital.

**RELATED EXPERIENCE**

**GRADUATE HOSPITAL**, Philadelphia, PA **1994 - 1997**

***Emergency Room Social Worker, Nursing Dept. (part-time)***

- Provided psychosocial assessment for emergency room patients to determine the best medically appropriate discharge plan.
- Provided bereavement counseling to families; assisted with arranging psychiatric, drug & alcohol, and temporary boarding care placements through patients' private insurance and /or county funding.

**U.S. ARMY RESERVE 324TH MEDSOM**, Chester, PA **1984 - 1990**

***Health Services Storage Officer (Captain)***

- Supervised 35 enlisted personnel in the Storage and Issues Division.
- Developed and implemented the training for the unit to remain within Army standards.
- Prepare written evaluations on division members and oversaw their promotions.
- Assist staff officers with resolving problems, which impacted on productivity.

**EDUCATION**

Graduate School of Social Work, Bryn Mawr College, Bryn Mawr, PA

***Masters of Social Service, Program Planning & Administration***, Cheyney State University, Cheyney, PA

***B.A., Social Science***, Cheyney State University, Cheyney, PA

**LICENSURE**

Licensed Social Worker Pennsylvania